

Royalty Exemption Request - Mississippi State University

To be considered for royalty exemption, complete this request form for each purchase.

Licensee Information – Licensee must submit artwork through trademarksonline

Date: _____

Company: _____

Contact Person: _____

Phone Number: _____ email address: _____

Product(s) : _____

Department/Organization Information – artwork must be submitted with this form

Department/Organization Name: _____

Contact Person: _____

Phone Number: _____ email address: _____

How will the item(s) be used: Given Away _____ Sold to Members/Staff _____

Sold as Fundraiser _____ **(provide details below)**

Provide details: _____

Are University funds purchasing the item(s) – please provide Banner Account and/or **last four digits** of Procurement Card Number _____

Trademark Licensing Completion

_____ Royalties due _____ Exempt from royalties

Name and Title Date
Mississippi State University Trademark Licensing Office

This form will be returned to the Department/Organization and uploaded to trademark. Please retain the form with your artwork in the event of an audit.